

Youth and Family Subcommittee

February 20, 2016/ 12PM / Yellow Rose

ATTENDEES

AGENDA

New Business

1. Asked for updates
2. Mackenzie is Suicide intervention certified YAY!!
3. Call for minutes to be approved
 - a. Motion to approve by Kathy second by Madeline
4. Josh explained the purpose of the meeting
5. Establishment of Ground Rules
 - a. Everyone has a chance to be heard
 - b. Give a space and time for items that are not on the agenda.
 - c. One person speaking at a time (One diva, one mic)
 - d. Allow two or three others to speak before you speak again(Two or three then maybe me)
 - e. Allow space for individuals affirmations to be validated
 - f. Keep the comments relational and relative
 - i. Land the plane; Avoid soap boxes;Enough let's move on (ELMO)
 - g. Remember to silence your phone and leave the room if you need to take a call
 - h. Remember the shared mission
6. Agenda Consensus
 - a. Josh explained the agenda and desires of topics to be covered
 - i. 1. agenda consensus 2.Board roles 3.How do ideas from this group get to the state governance board. 4. When and how do we schedule meetings.

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7. Suggestion on the process for state governance board proposal process
 - a. Governance board applications
 - b. Process for election of YFSC
 - c. Survey
 8. Youth and Family Sub-Committee
 - a. The chair needs to have time to invest in the sub-committee. There will be a stipend for the chair attending the required meetings including: System of Care Implementation Grant meeting, System of Care Board Meeting, and all Youth and Family Sub-Committee.
 - b. All sub-committees need to ensure that the deliverables are being met for the grant. All processes need to be presented to The State Governance Board which meets quarterly and SIG Team meets monthly.
 9. Proposed process for Youth and Family Subcommittee board roles
 - a. Job descriptions, nominate, vote, pass on for approval.
 10. Job descriptions to be completed by current role holders to Jayme by March 7 out to the group requesting feedback by March 11. Jayme will send out the job description to SIG on March 14.
 - a. Jayme proposed creating a training coordinator role. Feedback on the responsibilities of this role should be emailed to Jayme by March 14.
 11. Nominations
 - a. Bios will be sent to YFSC Two weeks before the next development meeting.
 - b. Kathy moved; Vicky seconded the process of
 - i. If interested in an executive role, send a brief bio describing previous experience that you feel qualifies you for the the role and time commitment to fulfill the role to Jayme following the same timeline as job description submission.
 - ii. Members currently serving will have the opportunity to continue or express the desire to be removed from the position.

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- iii. Current chair will share bios with Gov. Board facilitator. Board facilitator will have a conversation with Chair about nominations, and come to next Development Meeting. If concerns, will take to chair.
 - iv. Board facilitator will share feedback with YFSC and serve as a voting member for exec comm votes.

12. There is consensus to move forward with two chairs, one youth and one family. A process of communication will

13. SOC GOVERNANCE BOARD APPLICATIONS

- a. There is a timeline to complete the board application
- b. Josh proposed process: A summary of the spreadsheet will be available for review, feedback will be discussed by email and conference call two weeks prior to Governance Board Meeting. Josh suggested that the concerns for representation on the board be addressed by email. The appointment will be made at the meeting.

14. Youth and Family survey

- a. Josh will ensure all Gov Bd Sub-Committee dates go on YFSC.
- b. Survey sent to group, feedback to Skye 3/7.
- c. Skye send out final draft by 3/14
- d. Feedback in two business days
- e. Josh will put the feedback on the website

15. Meeting location time

- a. Carly moved; RD second
 - i. Southeastern Indiana will be the pilot for regional meetings.
 - ii. Meetings will alternate on Wednesday evenings and Saturday afternoons

Link to the Survey <http://goo.gl/forms/CMr50USnNU>
